

# Seagull Book

## Application For Employment

Seagull Book is an Equal Opportunity Employer. It is our policy that all applicants be considered solely on the basis of qualifications and ability without regard to race, religion, color, sex, age, national origin, disability or veteran status.

|   |                            |   |                         |
|---|----------------------------|---|-------------------------|
| Name                                    |                            |   |                         |
| Last                                    | First                      | Middle  | Social Security Number  |
|   |                            |   |                         |
| Street Address                          |                            | City  | State      Zip          |
|   |                            |   |                         |
| Telephone Number                        | Are You 16 Years Or Older? |   | Hours Per Week Desired  |
| (      )                                | Yes                        | No  |                         |
| Date You Can Start                      | Hourly Pay Rate Desired    | Type Of Employment Desired                    |                         |
|   |                            | Full-Time                                     | Part-Time      Seasonal |
| Specify Hours You Are Available To Work |                            | Description Of Position Desired               |                         |
| Monday                                  |                            |   |                         |
| Tuesday                                 |                            |   |                         |
| Wednesday                               |                            |   |                         |
| Thursday                                |                            |   |                         |
| Friday                                  |                            |   |                         |
| Saturday                                |                            |   |                         |
| Sunday                                  | Closed                     |   |                         |
|   |                            | List Time Off Needed Within The Next 3 Months |                         |
|   |                            |   |                         |

|   |      |                 |
|---|------|-----------------|
| Do you have the ability and are you willing to lift boxes weighing up to 50 pounds? | Yes  | No              |
| How would you rate your knowledge of products carried at Seagull Book?              | High | Medium      Low |
| How would you rate your comfort level with working with computers?                  | High | Medium      Low |
| Have you ever worked for Seagull Book before?                                       | Yes  | No              |
| When & Where  |      |                 |

|   |           |                           |          |                                |  |
|---|-----------|---------------------------|----------|--------------------------------|--|
| <i>The Remainder Of This Page Is To Be Completed By Seagull Book Management Upon Hiring The Applicant</i> |           |                           |          |                                |  |
| Store Number  | Position  | Date Hired                | Pay-Rate | Birth Date                     |  |
|   |           |                           |          |                                |  |
| Employment Classification   |           | Sex                       |          | Emergency Notification Contact |  |
|   | Full-Time |                           | Male     | Name                           |  |
|   | Part-Time |                           | Female   | Relationship                   |  |
|   | Seasonal  | Telephone Number (      ) |          |                                |  |

## Education

| School Level | Name and Location of School | Number of Years Attended | Did You Graduate? | Subjects Studied |
|--------------|-----------------------------|--------------------------|-------------------|------------------|
| High School  |                             |                          |                   |                  |
| College      |                             |                          |                   |                  |
| Other        |                             |                          |                   |                  |

## Former Employers

(List below your last three employers, starting with the most recent one first.)

| Name Of Present Or Last Employer |                 |                                 |                  |                    |     |
|----------------------------------|-----------------|---------------------------------|------------------|--------------------|-----|
|                                  |                 |                                 |                  |                    |     |
| Street Address                   |                 | City                            |                  | State              | Zip |
|                                  |                 |                                 |                  |                    |     |
| Starting Date                    | Leaving Date    | Job Title                       |                  |                    |     |
|                                  |                 |                                 |                  |                    |     |
| Beginning Pay Rate               | Ending Pay Rate | May We Contact Your Supervisor? |                  | Yes                | No  |
|                                  |                 |                                 |                  |                    |     |
| Name Of Supervisor               |                 | Title                           | Telephone Number |                    |     |
|                                  |                 |                                 | (      )         |                    |     |
| Description Of Work              |                 |                                 |                  | Reason For Leaving |     |
|                                  |                 |                                 |                  |                    |     |

| Name Of Previous Employer |                 |                                 |                  |                    |     |
|---------------------------|-----------------|---------------------------------|------------------|--------------------|-----|
|                           |                 |                                 |                  |                    |     |
| Street Address            |                 | City                            |                  | State              | Zip |
|                           |                 |                                 |                  |                    |     |
| Starting Date             | Leaving Date    | Job Title                       |                  |                    |     |
|                           |                 |                                 |                  |                    |     |
| Beginning Pay Rate        | Ending Pay Rate | May We Contact Your Supervisor? |                  | Yes                | No  |
|                           |                 |                                 |                  |                    |     |
| Name Of Supervisor        |                 | Title                           | Telephone Number |                    |     |
|                           |                 |                                 | (      )         |                    |     |
| Description Of Work       |                 |                                 |                  | Reason For Leaving |     |
|                           |                 |                                 |                  |                    |     |

|                           |  |                 |  |                                 |  |                    |     |
|---------------------------|--|-----------------|--|---------------------------------|--|--------------------|-----|
| Name Of Previous Employer |  |                 |  |                                 |  |                    |     |
|                           |  |                 |  |                                 |  |                    |     |
| Street Address            |  |                 |  | City                            |  | State              | Zip |
|                           |  |                 |  |                                 |  |                    |     |
| Starting Date             |  | Leaving Date    |  | Job Title                       |  |                    |     |
|                           |  |                 |  |                                 |  |                    |     |
| Beginning Pay Rate        |  | Ending Pay Rate |  | May We Contact Your Supervisor? |  | Yes                | No  |
|                           |  |                 |  |                                 |  |                    |     |
| Name Of Supervisor        |  |                 |  | Title                           |  | Telephone Number   |     |
|                           |  |                 |  |                                 |  | (      )           |     |
| Description Of Work       |  |                 |  |                                 |  | Reason For Leaving |     |
|                           |  |                 |  |                                 |  |                    |     |

|   |
|---|
| Describe Special Training You May Have Received That Would Aid You In This Position |
|   |

|   |
|---|
| Are There Any Other Experiences, Skills Or Qualifications Which You Feel Would Especially Fit You For Work With Seagull Book? |
|   |

|  |
|--|
| Have You Been Convicted Of A Felony Within The Last 5 Years?<br>If yes, explain on a separate sheet. |
|--|

|     |
|-----|
| Yes |
|-----|

|    |
|----|
| No |
|----|

## Authorization

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references provided and employers listed above to give you any all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release Seagull Book from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of Seagull Book has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized Seagull Book Corporate Officer. I realize that if I am hired, my employment is at will, and may be terminated by Seagull Book without prior notice, at any time, without any procedure or formality, for any reason.

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Date